



## **Holy Cross College (Autonomous)**

**Nationally Re-Accredited with A+ by NAAC (CGPA 3.35-IV Cycle)**

**Nagercoil-629004, Kanyakumari District, Tamil Nadu, India.**



## **INTERNSHIP POLICY OF THE INSTITUTION**

### **Vision**

Internship integrates theoretical knowledge acquired from classroom learning, with practical application and skills developed (through internship) in professional community settings, so as to stimulate creation of opportunities for collaboration and professional relationship culminating creative ideas and innovation

### **Scope**

- Internship policy shall apply for every student to implement their theoretical knowledge and get practical exposure from any organization.
- Students with specific career interests will be motivated to implement this experience for entrepreneurship and start-ups.

### **Objectives**

**The internship policy of the institution aims to:**

- Expose the students to industry/ organization/ company by creating opportunities for them to be future ready
- Expose to the modern scientific advancements relevant to the core area of learning.
- Comprehend and apply real time technical / managerial skills required for entrepreneurship.
- Realize the social, economic and administrative considerations that influence the working environment
- Apply their analytical, integrative, team skills in the work place.
- Socialize opportunities with people from industry/ organization/ company/ sophisticated lab.
- Opt pre-placement training if feasible/appropriate.

## Internship Policy Statement

- The Internship Cell emphasizes the students to undergo internship for developing practical competencies and technical proficiency, and apply their skills for innovative ideas.
- Biannually, Internship Cell conducts an orientation/motivation programme for faculty and students.
- The Heads of each Department shall take the responsibility to find sources of the internship programme in industries or organizations specific to the field of study or interest.
- The students are allowed to take up their internship for a minimum of two to four weeks and a maximum of two months.
- Attendance will be given for the period of absence during the Internship period.
- Students have to get prior consent from their parents before going for the internship.
- It is essential for the students who opt for internships to fill in the form available with the IIC Internship Cell.
- A duly signed and sealed sanction letter from the respective Institutions shall be submitted to their respective departments before leaving for internship.
- The candidates shall abide by the policies and norms of the sponsoring organization during the period of internship.
- After the successful completion of Internship, it is mandatory to submit a Training Report and a Completion Certificate from the respective organizations of internship. Failure to submit would lead to the cancellation of attendance.
- The students who successfully complete the Internship will be awarded a Recognition/Appreciation Certificate by the IIC Internship Cell.
- By inviting companies or industries, summer internship training camp can be organized by the departments. Outside participants are mandatory.

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